

OTTERSHAW NEIGHBOURHOOD PLAN

Neighbourhood Forum Steering Committee

Meeting MINUTES 11th March 2021

In attendance: Malcolm Cressey (Chair), Carl Mann, Jim Nichol, Bob Oliver (Treasurer), Julie Last, Brian Williams, Nigel Eastment, Thomas Gundacker, Mike Freshney (Minutes Secretary), Hannah Lane.

All members present

1. The minutes of the meeting on 4th March were approved and are now to be uploaded on the website.
2. **Town Planning.** There were no new planning applications notified in the week. RBC are to be requested to ensure that the ONF are notified of and Consulted upon all relevant Planning Applications and documents to avoid potential failure in communication.
3. **Master Plan.** The Planning Consultants report due following the initial meeting with the ONF SG will be incorporated into the Master Plan and actions for development of the Plan topics identified and implemented.
4. **Finance.** The Forum is adequately funded for the financial year now concluding, and for the currently identified Budget for FY 2021/22.
5. **Communications.** A leaflet advising of the Forum and its invitation to Residents to join as non-fee-paying members has been distributed resulting in membership increasing to 398. Residents are now being requested to provide their views through a Survey to be concluded on 16th April. Preparations are being made to conduct Member meetings by Zoom or similar, under Covid compliant restrictions, to communicate Forum activity and obtain member input. The Forum is active on Facebook and Ottershaw Grapevine social media.
6. **WEB Site.** The Ottershaw Neighbourhood Forum Web Site continues to be regularly updated.
7. **RBC Consultation.** Guidance from RBC on key matters such as potential housing requirement, and other considerations through the next Local Planning period to 2040 is being sought, along with invitations for them to address the SG to exchange ideas.

The next meeting will be held remotely at 07.00pm on Thursday 18th March

M J Freshney (Minute Secretary).